

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
August 15, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on August 15, 2024.

MEMBERS PRESENT

Beverly Martin
Denise Hutchins
Jake Roberts

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Marisa Neal
Kim Shepard
Tamie Hatfield

CALL TO ORDER

Beverly Martin called the meeting to order at 3:05 p.m.

APPROVAL OF MINUTES

Beverly Martin moved for the approval of the July 18, 2024. Denise Hutchins seconded motion. Motion carried. Jake Roberts recused self-due to being absent during the July 18, 2024, meeting.

LPC INVESTIGATIONS – See Below

COMPLAINTS COMMITTEE

Introductions with Clinton Investigations, breakdown of complaints process, and referral process moving forward. DPL staff to work on setting up case management account provided by Clinton Investigations for submitting investigations.

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Beverly Martin, which carried. The board entered closed session at 3:24 p.m.

Jake Roberts made a motion to leave closed session at 4:28 p.m. The second by Denise Hutchins was carried. No action was taken during closed session.

INVESTIGATIONS

- None.

COMPLAINTS COMMITTEE

- Beverly Martin made motion to refer 2024LPC-00024 for investigation, 2nd by Denise Hutchins. Jake Roberts recused himself from the vote. Motion carried.
- JL Correspondence – Jake Roberts recused himself from discussion on this matter. The committee recommended no action be taken since no complaint has been filed and there was no reported ethical violation. Committee requested Board Specialist respond to supervisor’s email that she should file a complaint if she discovers the supervisee is practicing without medical clearance or violates any ethics provisions.
- 2024LPC-00012 & CC Self-Report of IPO - Offer of informal settlement with public reprimand, published on board website and reported to NPDB, notice to board of any change in the IPO, any violation of the IPO for the duration of the IPO.
- 2024LPC-00025 – Dismiss.
- 2024LPC-00026 – Dismiss.
- 2024LPC-00027 – Dismiss.
- Anonymous Complaint - No signed complaint so recommend no action. However, board initiated a complaint for same reported criminal charges on 8/9/2024.
- Email Correspondence on social media meme posted by licensee – No action taken since there was no credible threat and due to 1st amendment freedom of speech.
- 2021LPC-00031 – Quarterly Report – approved.
- Send letter to investigator requesting status report on 17 open investigations w/n 2 weeks, as well as a list of cases where minimal work has been performed and the case(s) can be transferred to 2nd investigator for completion. The board will review the status report and list at the next meeting to determine which cases it will reassign for investigation by 2nd investigator.

Denise Hutchins made motion to approve all other recommendations to present to full board at the regular board meeting on 8/16/2024. Seconded by Jake Roberts. Motion carried.

ADJOURN

Beverly Martin motioned to adjourn at 4:34pm., seconded by Denise Hutchins. Motion carried.